



Republic of the Philippines

KALINGA STATE UNIVERSITY

Bulanao, Tabuk City, Kalinga 3800

September 10, 2024

JESUS P. RABAÑEZ

Authorized Representative

GREAT BOOKS TRADING

7B Cavite St., Brgy. Paltok, West Avenue, Quezon City,
Metro Manila

Doc. Ref No.:	PRES LET 580-2024	Revision No.:	0
Effectivity Date:	09/10/2024	Page No.:	1

Subject: **NOTICE TO PROCEED**

Dear Sir:

The attached Contract Agreement through Purchase Order No. 2024-08-760 having been approved, notice is hereby given to **GREAT BOOKS TRADING** that delivery may commence on **PURCHASE AND DELIVERY OF LIBRARY BOOKS – SECOND BIDDING** effective today, September 10, 2024, or after acknowledging receipt of this notice.

DELIVERY SCHEDULE:

Contract Effectivity	: September 10, 2024
Contract Duration	: Sixty Calendar Days (60 CD)
Contract Expiry	: November 8, 2024

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt and acceptance of this notice by signing the three (3) copies in the space provided below. Keep one copy and return the other copies to the **Kalinga State University-Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga**.

Very truly yours,

EDUARDO T. BAGTANG, CPA, DBM
University President

I acknowledge receipt of this Notice on

SEPTEMBER 13, 2024

Name of the Bidder or its Authorized Representative:

JESUS P. RABAÑEZ

Authorized Signature: